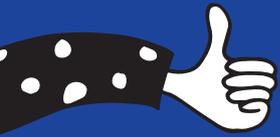


# COPYING TEXTBOOKS – What is allowed?



Knowing the ins and outs of the rules for copying of printed books and e-books can be complicated. To help you OS DER **ELSKER** **VIDEN** has listed the most important rules here:

## When can you copy an e-book?

If you have purchased an e-book, you can make copies for yourself or for your household. This means that you are allowed to make a digital copy and, for example, give your cohabiter access to it. However, you cannot share an e-book with people outside your household such as friends, classmates, internet groups, etc. Nor does your household include the residents of your hall of residence.

It is, of course, always a precondition that you have purchased the e-book lawfully, and you cannot copy an e-book that you have borrowed at the library.

## When can you copy a printed book?

You can copy a printed book, but only for private use, i.e. for yourself or for your acquaintances. You may only copy it in 1-2 copies. If you copy only a few pages, you may take up to 5-6 copies of each page.

However, if you choose to scan the book, the same rules apply as for copying e-books, i.e. that only you and members of your household may use the scanned copy.

You are not allowed to use a copy shop to make copies of textbooks. In copy shops you may only copy works produced by yourself or works of others, if they have given you a specific permission to do so.

## Can I make copies of content on websites?

The content on websites is protected by copyright. Therefore, you cannot without further ado copy text, sound, or pictures from a website. This kind of copying is only allowed if it is for private use in your household, or if the website owner expressly states that the page content may be copied (i.e. under a creative common license). Therefore, typically you cannot legally share content from online learning tools or reference books that you have purchased a license for or gained access to through your studies.

## Can I share on the intranet and in the classroom??

Your educational institution will typically have an agreement with Copydan Tekst & Node, which determines how many pages you can share on the educational institution's intranet, as well as how many copies and prints you can hand out in the classroom. You can read more about Copydan's copying agreements here: [kopitilundervisning.dk](http://kopitilundervisning.dk)



## Did you know that your paper is also protected?

When you write a paper, it is automatically protected by copyright. This means that your paper is protected by the same rules as your textbooks.